



10th Annual

A Gathering of Spirits Harvest Festival
Honoring "Pagan Pride Day"
Hosted by: Family of the Goddess



Information, Guidelines, Rules & Code of Conduct for all Participants*

- **Event:** 9th Annual A Gathering of Spirits Harvest Festival - Honoring Pagan Pride Day
- **Date:** September 20th & 21st, 2008 (No rain date - this event will take place rain or shine)
- **Time:** Saturday, Sept. 20th, 10am-9pm and Sunday, Sept. 21st, 10am-6pm
- **Location:** VFW Hall & grounds, 8990 Kruithof Way, Fair Oaks, CA
- **All booth applications** are subjected to a jury process. Upon jury approval, completed application and paid booth fees, spaces will be assigned on a first come, first serve basis, by date application was received.
- **Upon approval** of an application, the booth fee will be processed and a confirmation notice will be sent.
- **Rejected applications:** the booth fee will not be processed and immediately returned to applicant.
- **Readers & Service Vendors:** may share booths with the appropriate approval provided by Event Sponsors prior to the event. All participants that will be sharing a space must be listed on the application, read and acknowledge all information, guidelines, rules & code of conduct and sign the proper forms.
- **Information Booths:** These booths are for non-profit organizations, and other groups, groves, covens, etc. No items or services may be sold in these booths, no exceptions! Donations may be accepted to help to defray any expenses to the groups or organization.
- **All booth spaces** are 10ft.x10ft. (* Some Author spaces will be 6ft.x10ft.)
- **All booths** are located outside in direct sunlight. You must supply your own shade canopy/tent, tables, chairs. It will get dark before the event ends so be sure to bring proper (and safe) lighting if you wish to remain open after dark. (no open flames allowed)
- **Vendors, spiritual readers/consultants & healers:** must have a copy of your current **Business/Resale License &/or Ministers Credentials**. You are also solely responsible for collecting and reporting all sales and income taxes for yourself and/or your business. **Food Vendors** must also have all proper health permits.
- **Fire Extinguisher:** All Booths must have a Full & Working Fire Extinguisher in their booth!
- **All participants:** will conduct themselves in a well-behaved and lawful manner at all times.
- **Participants:** will be responsible for all members of their party.
- **Overnight camp out:** For vendors & staff only with prior permission.
- **RV spaces** available, but limited.
- **Friday Set-up:** Noon till dusk.
- **Friday Night Dinner:** The VFW will be holding a dinner that evening. (Info will be sent out in final packets)
- **Friday Harvest Ritual, Drumming & Dance Circle:** for Participants of the Festival Only (8:30pm)
- **Saturday morning set up: 7am-9:30am.** Unloading of vehicles will be allowed on festival grounds between 7 and 8:30am only! All vehicles must be removed from festival area by 8:30am.
- **All booths:** must be set up & ready for business by 9:30am, Saturday, September 21, 2007
- **All booths:** must remain open throughout the festival. (this is an outdoor event & vendors may choose to close & take down their booth one hour prior to sundown on Saturday, although **no vehicles** will be allowed onto the festival grounds until 6pm on Sunday.)
- **Food & drinks available:** There will be food & drinks available for purchase at the event.
- **Dress:** This is a "Harvest Festival" **Dress Festive! No nudity**
- **No open flames allowed in booth areas, this includes no smoking expect in designated areas.**
- **Children:** under 12 years of age must be attended by a responsible adult at all times!
- **No pets allowed** except service dogs.
- **No swords, daggers, ritual blades (over 6") allowed** all others must be sheathed & peace tied. (venders may safely display & sell and athames may be used during ritual with prior approval)
- **No firearms or weapons allowed.**
- **No liquor is allowed to be brought onto the premises of the VFW property/festival area.** There is a full service bar inside the VFW.
- **No illegal drugs or substances allowed.**
- **No foul language, unruly, disruptive or violent behavior.** Doing so will result in expulsion from the festival.
- **No sexually explicit, adult only merchandise,** may be displayed in open areas. If you have these items they must be kept covered, and totally out of view of children when being showed.
- **Trash:** It is the vendors responsibility to keep their booth area clean and all trash put in proper trash receptacles. We will have designated recycle areas, please use them.
- **Deposit:** All vendors will be required to pay a cleaning deposit of \$20.00 when they check in and said deposit will be returned at end of event after an inspection of their area is done and space is found to be clean and undamaged.

* **All Participants: vendors, groups, organizations, presenters, entertainers, spiritual readers, consultants and healers, festival staff and volunteers.**

These Rules will be strictly enforced! Any violation will result in the forfeiture of any fees/donations given and immediate banishment from the festival.



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September 20th & 21st, 2008

Sat. 10am-9pm & Sun. 10am-6pm

Location: VFW Hall & Grounds, 8990 Kruithof Way, Fair Oaks, CA

Vendor & Participant Application

(Please print legibly or type)

Name: _____ Phone: (____) _____

Address: _____

City: _____ State: _____ Zip Code: _____

Business Name: _____ Bus. Ph.: (____) _____

Email Address: _____

Web Site: _____

Participation

Lecture, Class/Workshop, Dance, Music, Other

Please check appropriate box(s) and give brief explanation, use back of form if needed.

An appropriate coordinator will contact you with further questions and information.

- I would like to be a vendor at this event.
- I (and/or my group) would like to do a ritual
- I would like to set up an altar in the Wheel of the Year Altar display.
- I would like to do a presentation on.
- I and/or my group/band etc. would like to be an entertainer / performer at this event.
- I would like to volunteer to help with this event.

Food, Merchant, Service and Information Booths

See "information, guidelines, rules & code of conduct" forms enclosed for our approval/rejection process.

Food vendors can sell punch and/or lemonade, coffee, teas or cocoa, but no soft drinks or water (these are sold through the VFW only)

Cleaning/damage deposit of \$20.00 on all booths will be collected at check-in and returned at end of event on Sunday, Sept. 21st. between 6pm and 8pm. if your booth area is left clean and undamaged .

No electricity available for booths.

All Booths are 10ft.x10ft. \$125.00 each

****** Early Bird Specials on Booth Fees ******

\$50.00 before Jan. 15th. 2008 * \$75.00 before Mar. 31st. 2008 * \$100.00 before June 30th 2008

\$125.00 after July 1st. 2008

* No food or drinks can be sold from any booths other than approved food vendors.

** No sales from information booths. Donations may be accepted to help group or organization.

Type of Merchandise, Speciality and/or Service: _____

Will you have any "adult only" merchandise? _____

Number of 10x10 booth spaces _____ X's \$ _____ = \$ _____ Total Amount Enclosed

By signing this application it becomes a contract and you agree that you have read and will abide by the Information, Guidelines, Rules & Code of Conduct for all Participants.

Signature: _____ **Date:** _____

Make checks or money orders payable to: "Family of the Goddess / Tammy Smith"
Return *signed and completed two page application, disclaimer and release form* as soon as possible to:

**Family of the Goddess - HF08
10459 Malaga Way
Rancho Cordova, CA 95670**

* If you have any questions or concerns regarding this application please contact:

**Tammy or Sabastian at (916) 376-7535
or email:
Tammy: tammy@familyofthegoddess.org
Sabastian: sebastian@familyofthegoddess.org**

Following to be filled in by event coordinator:

Date application received: _____ **Post marked date:** _____

Received by: _____ **Title:** _____ **Date:** _____



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Disclaimer

Participants: Presenters, entertainers, vendors, spiritual readers/consultants and healers, volunteers and staff disclaimer.

Neither the Promoters, Sponsors nor Property Owners will be responsible for injury, breakage, theft, or loss of any kind. Vendors and their employees agree to hold harmless the Promoters and Property Owners for any and all claims for loss, damage, injury or liability from all activities while occupying said premises. Vendors and their employees agree to comply with the list of information, rules and code of conduct provided with this disclaimer by the Promoters. Vendors and their employees agree to comply with the decisions made by the Promoters, Property Owners or their Agents as to the enforcement of the said list of information, rules and code of conduct.

The Promoters will do their best to fulfill the requirements of all Vendors and Presenters; however the layout of the entire Event will be at the exclusive discretion of the Promoters.

Please Print:

Name: _____

Name of Business or Group: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Business Phone:** _____

By signing this you are acknowledging that you have read this disclaimer, and the "information, rules and code of conduct" and agree to the terms set forth therein. Upon acceptance by promoter this will become a contract.

Signature: _____ **Date:** _____

(Participant and/or person responsible for employees and activities of their booth)

Return with completed application to:

Family of the Goddess / Tammy Smith
10459 Malaga Way
Rancho Cordova, CA 95670

Disclaimer must be signed and turned-in prior to participation or you will not be allowed to participate
 Be sure to make copies of all signed documents for your personal records.

Following to be filled in by promoter of event.

Received & accepted by: _____

Date: _____

Title/Position: _____



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Authorization to Release Information

Name as you would like it to appear in the press release (include degree designations):

Name of business, group or organization as you wish it to appear:

Web site: _____

- Yes, give this web address to the media
- Yes, give this web address to others who are interested

Phone # _____

- Yes, give this number to the media for additional interviews
- Yes, give this number to others who are interested in arranging speaking engagements
- No, keep this number private

E-mail address: _____

- Yes, give this address to the media for additional interviews
- Yes, give this address to others who are interested in arranging speaking engagements
- No, keep this address private

Publicity Photo & Bio: *(include brief bio or write it on the back of this form)*

- I have attached a professional-quality print photograph and a release from the photographer/studio granting permission to use for publicity purpose.
- I will e-mail a professional-quality, 2-inch to 4-inch, 300dpi jpg and a release from the photographer/studio granting permission to use for publicity purposes.
- I do not have a publicity photo

Mailing Address (For Family of the Goddess and , A Gathering of Spirits Harvest Festival use only)

City _____ State _____ Zip _____

- I authorize Family of the Goddess to use my name, image and the enclosed information as specified for publicity purposes.
- I understand that by signing this form, I agree to the terms and conditions of this disclaimer
- I have read and understand the "*Information, Guidelines and Rules of Conduct for all Participants*" & the "*Disclaimer*"

Print Name: _____ **Signature:** _____ **Date:** _____

Return with completed application to: (Be sure to make copies of all signed documents for your personal records.)

Family of the Goddess
 10459 Malaga Way
 Rancho Cordova, CA 95670

Following to be filled in by event organizer:

Received & accepted by: _____ **Date** _____

Title/Position: _____